

Children’s Circle Montessori School

Electronic Payments Policy

Children’s Circle Montessori School provides the opportunity to pay for tuition and/or fees electronically via e-transfers or via a Terminal in the office. Policies regarding payments, provided in the Parent Handbook, apply to electronic payments. The following policies apply as well:

- All e-transfers must be sent to info@childrencirclemontessori.com
- No “Cash-Back” option
- All transactions must be completed in Canadian currency
- Transactions Fees must be applied at the time of payment
- Pre-authorized payments through credits cards are available

The following transaction fees will apply to each payment*:

Type of Payment	Transaction Fee	Preauthorized Payments Capability	Example
e-transfer	\$2.00	No	$\$920 + \$2 = \$922$
Interac®	\$2.00	No	$\$15 + \$2 = \$17$
Debit VISA®	2.5%	Yes	$\$615 \times 2.5\% = \$15.38; \$615 + \$15.38 = \$630.38$
VISA® (Classic, Gold, Platinum, Infinite)	2.5%	Yes	$\$500 \times 2.5\% = \$12.50; \$500 + \$12.50 = \$512.50$
Infinite Privilege VISA®	3.5%	Yes	$\$590 \times 3.5\% = \$20.65; \$590 + \$20.65 = \$610.65$
MasterCard®	2.5%	Yes	$\$1130 \times 2.5\% = \$28.25; \$1130 + \$28.25 = \$1158.25$
MasterCard World or World Elite	3.5%	Yes	$\$735 \times 3.5\% = \$25.73; \$735 + \$25.73 = \$760.73$
American Express®	3.5%	No	$\$20 \times 3.5\% = \$0.70; \$20 + \$0.70 = \$20.70$

*There is no obligation to pay electronically. Cash and cheques are accepted with no Transaction Fees.

Children's Circle Montessori School
Pre-Authorized Payments Authorization

Parent/Guardian's First Name:	Parent/Guardian's Last Name:
Student's First Name:	Student's Last Name:
Address:	City:
Postal Code (required):	Province:
Home Phone Number:	Cell Phone Number:
Pre-Authorized Credit Card Payments	
<input type="checkbox"/> Debit VISA <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard	Name on Card:
Card Number:	
Expiry Date:	CVV Code (3 digits on reverse):
Amount: \$	Frequency:
Date of First Payment:	Date of Last Payment:
Signature:	Date:

I, _____, agree to make the payments as detailed above. I understand that an imprint of my card is required. I understand that policies regarding payments apply to Pre-Authorized Payments as well. I understand that the Electronic Payments Policy applies to Pre-Authorized Payments as well. I understand that all these policies are available in the Parent Handbook.

Signature: _____	Date: _____
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